

## SD37 – Sands Specific Communicable Disease Prevention Plan

School Name: Sands

Date: Revised January 7, 2022

This plan documents the communicable disease prevention strategies used at your school/site to meet the BC Ministry of Health Provincial COVID 19 – Communicable Disease Guidelines for K-12 Settings and the District’s Communicable Disease Prevention Plan. This plan documents the site specific measures and procedures used at your school/site and can be used as an information tool to inform staff on the prevention measures being employed at your school/site.

Use the Health and Safety Checklist, developed by the BCCDC, as a guide when developing your site specific plan. This plan must also be developed in consultation with your Site Safety Committee.

Notes that are highlighted are additions/changes from the September plan

### Public Health Measures

#### Presence of guests in the building

- All guests to the building must be essential to learning and well-being of students, otherwise guest must meet online
- All permitted guests and visitors will sign in at the office - records will be kept for 45 days
- All itinerant and district staff will sign in at the office - but will meet virtually if possible
- School based staff attendance will be recorded in SEMS
- Spectators are not permitted at any event

#### Communication of changing information

- Staff will be told verbally at staff meetings or department head meetings of changing regulations
- Staff memos from the Sands OHS will be put on Teams for Staff to read
- Students will be advised of changes by announcements, teachers, and communications home in newsletters
- Enhanced safety measures will be communicated to students via a virtual assembly that will be recorded and posted on the Sands website
- Enhanced safety measures as well as the contents of this document will be communicated with staff through memo, special staff meeting and posted on teams.
- TTOCs and visitors will be provided with documentation informing them of Covid measures

Students and staff are reminded at the beginning of the year that vaccination is key to suppress Covid transmission. Delta has a high vaccination rate. Staff and students are encouraged to get booster shots if eligible.

## Environmental Measures

### Airflow

- Ventilation is controlled at the district level. If there are ventilation is of concern it immediately gets shared with maintenance with a work order and a phone call.
- Staff are encouraged to open their doors and windows to allow air flow.
- Fans should push air from high spaces to low lying spaces.

### Disinfection

- Custodians disinfect highly touched surfaces once daily (minimum). Staff are encouraged to maintain sanitization routines in their classroom with chairs, desks, computers etc.
- Staff and students must sanitize workspaces before and after use
- A rag rotation and rotation of sanitizer is in place within the school.
- Teachers must put in a place a routine to ensure desk sanitization.
- Shared items (including gym equipment, manipulatives, science equipment etc) must also be sanitized after use.
- Staff and students must wash and disinfect hands and bodily surfaces if another person's fluids have touched them.

## Administrative Measures

### Gatherings

- Staff meetings meeting and gatherings must be held virtually
- In service and professional development must be held virtually
- Assemblies will be held virtually

### Hallway flow

- Hallways flow in a one-way direction during peak times. Signage is in place to remind students and staff. White boards and tables are in place to help with traffic flow.
- Staff will be vigilant to remind students to go the correct way.
- Staff is responsible for modeling correct hallway traffic flow.
- Visible markings are in place to encourage physical distancing in places that students and staff will congest.
- Classroom doors must be open between bells to stop students from clustering at entry points.

### Distancing and measures to prevent crowding

- All available space in instructional space must be used for people to distance.
- Students must maintain distance measures at lunch. Students are encouraged to leave the building for lunch, eat seating in a one way direction, additional spaces will be available in the building to spread students out.
- Staff and students must maintain physical distancing – 2m apart

### Field Trips and Transportation

- Students and staff who carpool or if a student is being transported in a car, hand sanitization and touch point sanitization must occur. Masks must be worn. Air flow must be on and windows open if possible. Air should not recirculate.
- Field Trips will not proceed without direct permission from the Superintendent
- Busses will not be used except for students who are regularly transported for education by as arranged by Inclusive learning.

### **Eating and Drinking**

- Water fountains are open for bottle filling. Students are encouraged to bring a bottle to school. Paper cups are provided to students who do not have a water bottle.
- Food is not to be shared
- Staff room is operating at a reduced capacity. Staff **must** wear masks when not eating. Food should not be shared. One person per table. **Staff using the staff room from prep must find another place to use because to accommodate staff who have a different lunch/break schedule (eg: the prep room)**
- Staff **must** maintain distance and signage is in place.
- The canteen operative at a reduced capacity. Food sales will be postponed
- **New spaces will be opened for students and staff to use for eating and drinking. This includes unsupervised classrooms, library and the gym.**
- **When individuals are eating or drinking with their masks off, they must be seated and facing away from other people to prevent airstreams from mixing**

### **Details on how curriculum and program activities will meet Ministry recommendations**

- In music, students remain masked except when playing their instrument. All available space is used in the room. Students will not share mouthpieces.
- Physical Ed / Sports – Students wear masks during low intensity work outs indoors but are permitted to remove masks for high intensity workouts. High intensity workouts are expected to be outside as often as possible. Shared equipment is to be sanitized once a day.
- **Spectators may not attend sports games, performances or practices. Tournaments have been paused**
- Food programs/services – foods classes are running– students must maintain distance.
- Extracurricular Activities – no spectators during indoor sports and games; clubs are meeting with using all available space to ensure distancing. **Face to face contact is eliminated**

## **Personal Measures**

### **Personal Health**

- Daily Health Checks
  - Staff and students **must** continue daily health checks prior to arriving at work/school. This has been communicated through verbal means, memos, and newsletters.
  - Signage posted at entrances indicating daily health check must be performed and to not report to work/school if experiencing illness.
- Students or staff who are ill are to isolate in medical room until they can leave the building. Space they were using will be sanitized by custodian.

### **Hand Hygiene**

- Hand hygiene details and practices (e.g., soap and water, alcohol hand sanitizer) – sanitizer is in place in all learning spaces and common spaces. All hands are sanitized on entry into the building by administration. Students must hand sanitize upon entry into classrooms after lunch.
- All staff must practice diligent hand hygiene
- Students and staff should practice hand hygiene frequently, on entry into building and learning spaces, after eating, after using the washroom, after touching mouth or face.
- Signage is in place to serve as a reminder to practice hand hygiene.

## Personal Protective Equipment Measures

### Masks

- Mask use practices for staff, students, and visitors – masking is mandatory within the building for staff and students who can mask. Masks can be removed when eating. **Masks must be worn even if** behind a barrier.
- Staff and students must wear a good fitting mask.
- Masks are available for visitors at the front office.
- Practices for ensuring masks are available to staff/students who forget to bring their mask – masks are available for students at the office.

### Additional PPE

- PPE practices for first aid attendants – first aid attendants are masked and required to use gloves when bodily fluids are present.
- PPE including face shields, gloves and gowns are to be used when staff are working with students who may vomit, spit, or have other bodily fluids expelled.

## School Supportive Environments

- Strategies for actively promoting communicable disease practices at your school/site:
  - Signage - present in multiple occasions
  - Announcements – reminders as we notice students/staff are starting to ease up on the covid protocols
  - Modeling/mentoring proactive behaviour – staff model best practice
- Strategies for ensuring staff/students respect the personal space of others – signage and visual cues are in place. Reminders by staff and admin. Reminder announcements each week.
- Strategies for creating positive and inclusive approaches to personal prevention strategies – a trauma informed lens is used when working with students and staff around covid prevention. We emphasize that Sands is a community and we take care of each other.