

# 2016 Delta North-End Dry Grad Committee

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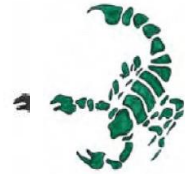
**École Secondaire Burnsview**  
**Burnsview Secondary School**  
7658 112 St. V4C 4V8  
604-594-0491 604-594-6352F



**Delview**  
**Secondary School**  
9111 116 St. V4C 5W8  
604-594-5491 604-597-4374F



**North Delta**  
**Secondary School**  
11447 82 Ave. V4C 5J6  
604-596-7471 604-596-6192F



**Sands**  
**Secondary School**  
10840 82 Ave. V4C 2B3  
604-594-3474 604-594-1145F

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## MINUTES

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October 26, 2016 – Sands Secondary School

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### Call meeting to order 7:10 pm

1. Welcome everyone
2. New members sign-in
3. Round Table Introductions
4. Updates / New Business from each committee

### Attendees:

Kathleen Ritchey  
Cheryl Punshon  
Janis Gagnon  
Shellene Franz  
Gio Carter

Deanna Phillips  
Linda Bardaro  
Leah Davies  
Nicole Bevan  
Lori Guetre

Susan Pellaers  
Rosa Cortes  
Janice Heslop  
Roslin Thibault

Guest: Rick Soon & Alli – BC Event Makers

### UPDATES / NEW BUSINESS

**CHAIR** – Kathleen Ritchey - [kelliottaugust@yahoo.ca](mailto:kelliottaugust@yahoo.ca)

Welcomed all for attending and provided an overview of Dry Grad to new members.

### Action Items:

Committee leads to provide volunteer numbers to Roslin  
Communication/newsletter to be circulated to schools to recruit volunteers – **Roslin to action**  
Contact North Delta Rec. Centre to arrange a site tour of facility – **Kathleen to action**

Successfully filled remaining vacancies → **Thanks Roslin!**

- Food Coord. Roslin Thibault
- Volunteer Coord. Roslin Thibault

**SECRETARY** – Gio Carter - [wcarter8@telus.net](mailto:wcarter8@telus.net)

Provided budget to Leah → \$1,000. Nothing new to report

**TREASURER** – Leah Davies [leah@sketchprojects.ca](mailto:leah@sketchprojects.ca)

Starting budget of \$16,953.95

Vicki Wakefield to be removed from signing authority and Kathleen Ritchey - 2016/2017 chair to be added to signing registry

Can look at purchasing new decorations if needed

Advised there is an existing food vendor listing

**Action Items:**

Leah to action the following:

- provide food vendor listing to Roslin
- provide individual breakdown of donations to prize committee

**ENTERTAINMENT** – Nicole Bevan – [jeremynicole@rogers.com](mailto:jeremynicole@rogers.com)

Reviewed all binders and information. Feedback noted from last year was to try and change the large group entertainer

Discussed the services of a Deejay vs. a playlist or jukebox style. Agreed to use a jukebox as this will provide a great cost savings

Budget information submitted → requesting \$20K

**SECURITY** – Dave Milton - [dtmilton@telus.net](mailto:dtmilton@telus.net)

Absent

**PRIZE COMMITTEE**     Rosa Cortes - [rasadicortes@gmail.com](mailto:rasadicortes@gmail.com)  
Linda Bardaro – [merlinb@telus.net](mailto:merlinb@telus.net)  
Cheryl Punshon – [Cheryl.punshon@gmail.com](mailto:Cheryl.punshon@gmail.com)

Will keep budget at \$17K, same as last year

Reviewing last years' list as to what did well

Discussed a fundraising opportunity → slip covers for pillows that have the school name & logo on it

Currently working on costing and will provide at next meeting

Need to purchase wrapping supplies → bows, paper & bags → would like to order through V. Wakefield/UBC

**Action Items:**

Will bring a sample of the pillow cover & costing

**DECORATIONS** – Susan Pellaers – [pellaers@telus.net](mailto:pellaers@telus.net)

There has been a slight cost increase with the balloon vendor. Has confirmed he will donate the Eifel Tower balloon structure  
Have submitted budget information to Leah

**PROMOTIONS** – Teji Johal – [teji@dccnet.com](mailto:teji@dccnet.com) & Janice Heslop – [janiceshlop@telus.net](mailto:janiceshlop@telus.net)

Would like \$1500 for this years' budget  
It was also noted that communication should be done by the secretary

**FOOD COORDINATOR** – Roslin Thibault – [roslin@shaw.ca](mailto:roslin@shaw.ca)

Shellene Franz; Lori Guetre; Janis Gagnon have agreed to assist the food coordinator.  
Put forward the recommendation of renting water coolers

**Action Items:**

Roslin to action: need to identify the school reps for each school (liaison between the school PAC and committee)

**VOLUNTEER COORDINATOR** – Roslin Thibault – [roslin@shaw.ca](mailto:roslin@shaw.ca)

**CLEAN UP** – Lisa Woodward – [lwgarden@telus.net](mailto:lwgarden@telus.net)

Absent

Recorder: G. Carter  
Secretary