

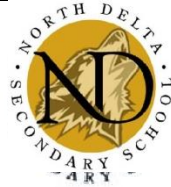
2016 Delta North-End Dry Grad Committee



École Secondaire Burnsview
Burnsview Secondary School
7658 112 St. V4C 4V8
604-594-0491 604-594-6352F



Delview
Secondary School
9111 116 St. V4C 5W8
604-594-5491 604-597-4374F



North Delta
Secondary School
11447 82 Ave. V4C 5J6
604-596-7471 604-596-6192F



Sands
Secondary School
10840 82 Ave. V4C 2B3
604-594-3474 604-594-1145F

MINUTES

November 23, 2016 – Sands Secondary School

Call meeting to order 7:00 pm

1. Welcome everyone
2. New members sign-in
3. Round Table Introductions
4. Updates / New Business from each committee

Attendees:

Kathleen Ritchey
Linda Mott
Gio Carter
Barbar Gray
Keith Pushon
Rob Matheson
Willy Fowler

Cheryl Punshon
Stan Karlica
Leah Davies
Nicole Bevan
Kristy Punshon
Heather Johnson
Traci Northcott

Susan Pellaers
Rosa Cortes
Bob Nath
Roslin Thibault
Anna Matheson
Jane Ghieaw

UPDATES / NEW BUSINESS

CHAIR – Kathleen Ritchey - kelliottaugust@yahoo.ca

Welcomed all for attending and provided an overview of Dry Grad to new members.

Completed facility walk through with N. Bevan → one section of facility TBC. Inflatables will be set up in the curling rink.

No cellular phones will be allowed → letter outlining the rules will be provided to students, who will be requested to sign off on.

SECRETARY – Gio Carter - wcarter8@telus.net

Provided group with feedback received from Sands Secondary as the school is receiving push back from parents indicating they do not wish to receive the communication I am requesting they circulate to the families i.e. notices on upcoming meetings, posting minutes, etc.

Sands is proposing we create a website for this information and in turn they would be willing to send out the link to the site.

Action Item:

N. Bevan to follow up with Mr. Akune and report back.

TREASURER – Leah Davies leah@sketchprojects.ca

Reviewed budget. Facility rental has increased from last year, however if all goes as per the plans, will be carrying over funds. If required, have funding for new decorations.

Presented letters to be taken back to each individual schools PAC in regards to the funding request.

Feedback received from one PAC member indicated there is not enough information on the letter and has requested a more detailed letter to be generated.

Action Item:

L. Davies to revise letter and provide updated copies at the next meeting.

ENTERTAINMENT – Nicole Bevan – jeremynicole@rogers.com

Have secured 80% of the vendors' → need to provide deposits, will require cheques for these
Discussed a jukebox style for music, however have secured a DJ who is just starting out for a cost of \$500. Will have a designated dance floor and DJ will also provide lighting. DJ will be set up in the curling rink

Need volunteers → approx. 25. Inflatable's vendor will supply approx 6 staff, however still remains a parent responsibility to ensure safety etc.

SECURITY – Dave Milton - dtmilton@telus.net

Absent

S. Karlica advised he will follow up with colleagues if they can assist with security and report back.

PRIZE COMMITTEE Rosa Cortes - rasadicortes@gmail.com
Linda Bardaro – merlinb@telus.net
Cheryl Punshon – Cheryl.punshon@gmail.com

Will start shopping for prizes
Set up will be in the curling rink

DECORATIONS – Susan Pellaers – pellaers@telus.net

Will need more volunteers than what was provided last year
Need to increase the number of vans/trucks used to transport supplies from school to recreation centre
Confirmed → have secured volunteers for the take down of decorations

PROMOTIONS – Teji Johal – teji@dccnet.com & Janice Heslop – janiceheslop@telus.net

Absent
K.Ritchey advised need to organize volunteers for ticket sales

Action:
Need to order lanyards & ID badges

FOOD COORDINATOR – Roslin Thibault – roslin@shaw.ca

R. Thibault requesting binder/guidelines for a reference as to how & what was done in the past
Also need letter template that is provided to vendors regarding food donations

VOLUNTEER COORDINATOR – Roslin Thibault – roslin@shaw.ca

K.Ritchey discussed the following:
when volunteers are required and the jobs that need assistance. Typically need 35-40 volunteers on the night of the event and traditionally grades 10 & 11 parents assist/volunteer
decorating is done the night prior

CLEAN UP – Lisa Woodward – lwgarden@telus.net

Absent
It was discussed that the recreation centre does not provide recycling bins

Recorder: G. Carter
Secretary